

Taharoa Domain Governance Committee

Extraordinary meeting held

Date	Thursday 16 August 2018
Time	Meeting commenced at 2.03pm Meeting concluded at 4.18pm
Venue	Northern Wairoa War Memorial Hall, Dargaville
Status	Confirmed

Minutes

Membership

Chair: Councillor Andrew Wade
Members: Messrs Alan Nesbit and Ric Parore
Councillor Karen Joyce-Paki

Staff and Associates:

Parks and Recreation Manager, Financial Services Manager, Policy Planner,
Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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**Minutes of the Extraordinary meeting of Taharoa Domain Governance Committee
Thursday 16 August 2018, Dargaville**

1 Opening

Chair Andrew Wade, in consultation with the Acting Chief Executive Curt Martin, cancelled the 08 August 2018 meeting of the Committee due to a district event (Kaipara District Council Standing Orders 8.13). Subsequently, Mayor Jason Smith called for this Extraordinary meeting of the Committee to be held on 16 August 2018 (Kaipara District Council Standing Orders 8.3 and Local Government Act 2002, Schedule 7, Clause 22).

1.1 Karakia

Iwi Relations Manager opened the meeting with a karakia.

1.2 Present

Councillors Andrew Wade (Chair) and Karen Joyce-Paki, Messrs Alan Nesbit and Ric Parore

In attendance	Designation	Item(s)
Donnick Mugutso	Acting General Manager Infrastructure	All
Hamish Watson	Parks and Recreation Manager	All
Andrew Howells	Domain Manager	All
Layne Wadsworth	Parks Contractor	All
Kathie Fletcher	Policy Manager	All
Paula Hansen	Policy Planner	All
Mark Schreurs	Policy Analyst	All
Francis Toko	Iwi Relations Manager	All
Markus Schwarzer	Financial Services Manager	1—6.2
Lisa Hong	Governance Advisor	All (minute-taker)

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

Moved Parore/Nesbit

The Committee confirmed the Agenda.

Carried

1.5 Conflict of Interest Declaration

Nil.

2 Deputations and Presentations
2.1 Leon Parore, Provincial Growth Fund

Leon Parore spoke in the public forum.

3 Confirmation of Minutes

3.1 Taharoa Domain Governance Committee minutes 10 May 2018

General Manager Governance, Strategy and Democracy 1606.17

Moved Joyce-Paki/Nesbit

That the minutes of the Taharoa Domain Governance Committee meeting on 10 May 2018 be confirmed as a true and correct record.

Carried

4 Governance

4.1 Rotation of Chair 2018

Governance Advisor 4702.24.02

Motion 1 Joyce-Paki/Wade

[Secretarial Note: Motion 1 and Motion 2 to be read in conjunction with each other.]

That the Taharoa Domain Governance Committee:

- 1 *Receives the Governance Advisor's report 'Rotation of Chair 2018' dated 27 July 2018 and its attachment; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes the new Taharoa Domain Governance Committee Terms of Reference as adopted by Council on 26 June 2018 (circulated as Attachment 1 to the aforementioned report); and*
- 4 *Adopts voting system B and agrees that in the event of a tie the candidate elected shall be resolved by lot.*

Carried

Motion 2 Nebit/Joyce-Paki

- 5 *Elects Ric Parore as Chair of the Taharoa Domain Governance Committee, until another Chair is elected at the first meeting of the Taharoa Domain Governance Committee after 01 July 2019.*

Carried

[Secretarial Note: At the request of Ric Parore, Councillor Andrew Wade consented to resume the role of Chair for the remainder of this meeting.]

5 Decision

5.1 Taharoa Domain Bylaw 2018 (Draft) and associated Statement of Proposal - recommend to Council to adopt for public consultation

Policy Planner 3216.0

Moved Nesbit/Wade

That the Taharoa Domain Governance Committee:

- 1 *Receives the Policy Planner's report 'Taharoa Domain Bylaw 2018 (Draft) and associated Statement of Proposal – recommend to Council to adopt for public consultation' dated 27 July 2018 and its attachments; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Determines that the proposed bylaw is required and is the most appropriate way of addressing the perceived problem and is the most appropriate form of bylaw; and*
- 4 *Recognises that Council's legal obligations under the Reserves Act to protect Ecological Values and to provide Recreational Safety for the users of Lake Waikare and Lake Kai Iwi are met; and*
- 5 *Recommends to Kaipara District Council to adopt the Taharoa Domain Bylaw 2018 (draft) and associated Statement of Proposal for public consultation, both documents circulated as Attachment 1 and Attachment 2 of the aforementioned report.*

Carried

5.2 Northland Regional Council's Navigation Safety Bylaw for Kai Iwi Lakes 2017 - Formal revocation of Taharoa Domain Governance Committee 08 February 2018 resolution

Governance Advisor 4702.24.02

Moved Joyce-Paki/Parore

That the Taharoa Domain Governance Committee:

- 1 *Receives the Governance Advisor's report 'Northland Regional Council's Navigation Safety Bylaw for Kai Iwi Lakes 2017 - Formal revocation of Taharoa Domain Governance Committee 08 February 2018 resolution' dated 27 July 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Revokes the decision that the Taharoa Domain Governance Committee '[i]nstructs Kaipara District Council staff to make a submission to the Northland Regional Council's Navigation Safety Bylaw for Kai Iwi Lakes 2017 advocating for 200 metre speed restrictions'.*

Carried

6 Information

6.1 Taharoa Domain Operations Update: May 2018 to July 2018

Parks and Recreation Manager 4702.24.02.02

Moved Nesbit/Parore

That the Taharoa Domain Governance Committee receives the Parks and Recreation Manager's report 'Taharoa Domain Operations Update: May 2018-July 2018' dated 02 August 2018 and Attachments 1 and 2, and the information contained therein.

Carried

6.2 Financial report for 12-month period ending 30 June 2018

Financial Services Manager 4702.24.02.01

Moved Joyce-Paki/Parore

That the Taharoa Domain Governance Committee receives the Financial Services Manager's report 'Financial report for 12-month period ending 30 June 2018' and the information contained therein.

Carried

6.3 Kai Iwi Lakes Dune Lakes Galaxias Working Group update

Policy Analyst 4702.24.05

Moved Joyce-Paki/Nesbit

That the Taharoa Doman Governance Committee:

- 1 *Receives the Policy Analyst's report 'Kai Iwi Lakes Dune Lakes Galaxias Working Group update' dated 30 July 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Receives the information in the above-mentioned report giving an update on the work of the Kai Iwi Lakes Dune Lakes Galaxias Working Group and its members; and*
- 4 *Directs the Chief Executive to report back to the Committee with a research protocol, including:*
 - *conflict of interest and external organisations;*
 - *clear Committee approval process;*
 - *monitoring and reporting strategy;*
 - *potentially intrusive research techniques;*
 - *alternative funding for the trout diet study;*
 - *Terms of Reference for the Dune Lakes Galaxias Working Group; and*
 - *research programme, update on current projects, and funding streams.*

Carried

6.4 Alcohol Control Information

Policy Planner **3216/2018 Bylaw**

Moved **Joyce-Paki/Wade**

That the Taharoa Domain Governance Committee:

- 1 *Receives the Policy Planner's report 'Alcohol Control Information' dated 23 July 2018 and the information contained therein; and*
- 2 *Directs the Chief Executive to investigate using the Lake Waikare Centre for cultural and educational purposes.*

Carried

Closure

Iwi Relations Manager closed the meeting with a karakia.

Meeting closed at 4.18pm.

Confirmed 29 November 2018

Chair **Mayor Jason Smith**

Kaipara District Council

Dargaville